

The Hazardous Waste Regulations 2005: Consignment Note



Environment
Agency

PRODUCER'S/HOLDER'S/COSIGNOR'S COPY (delete as appropriate)

PART A Notification details

1 Consignment note code: **CITYEN/5A616**

2 The waste described below is to be removed from (name, address, postcode, telephone, e-mail, facsimile):

**Abertonilwood House
Treherbert Treorchy CF42**

3 Premises code (where applicable): **SPQ**

4 The waste will be taken to (name, address and postcode):

CES, Walford Heath, Shrewsbury, SY4 3AZ

5 The waste producer was (if different from 2) (name, address, postcode, telephone, e-mail, facsimile):

As per No. 4

PART B Description of the waste

If continuation sheet used, tick here ☐

1 The process giving rise to the waste(s) was: **Asbestos removal**

2 SIC for the process giving rise to the waste: **39.00/**

3 WASTE DETAILS (where more than one waste type is collected all of the information given below must be completed for each EWC identified)

Description of waste	List of wastes (EWC code)(6 digits)	Quantity (kg)	The chemical/biological components in the waste and their concentrations are:		Physical form (gas, liquid, solid, powder, sludge or mixed)	Hazard code(s)	Container type, number and size
			Component	Concentration (% or mg/kg)			
Asbestos	170605	400	Chrysotile	-50%	Solid	H37	UN3

The information given below is to be completed for each EWC identified

EWC code	UN identification number(s)	Proper shipping name(s)	UN class(es)	Packing group(s)	Special handling requirements
		N/A			
		SP168 APPLES			

PART C Carrier's certificate

(If more than one carrier is used, please attach schedule for subsequent carriers. If schedule of carriers is attached tick here. ☐)

I certify that I today collected the consignment and that the details in A2, A4 and B3 are correct and I have been advised of any specific handling requirements.

Where this note comprises part of a multiple collection the round number and collection number are:

1

1 Carrier name: **Craig Watkins**
On behalf of (name, address, postcode, telephone, e-mail, facsimile):

CES, Walford Heath, Shrewsbury, SY4 3AZ

2 Carrier registration no./reason for exemption: **CBDU78701**

3 Vehicle registration no. (or mode of transport, if not road): **EJ17 C2F**

Signature

Date **23/11/2021** Time **15:00**

PART D Consignor's certificate

I certify that the information in A, B and C has been completed and is correct, that the carrier is registered or exempt and was advised of the appropriate precautionary measures. All of the waste is packaged and labelled correctly and the carrier has been advised of any special handling requirements.

I confirm that I have fulfilled my duty to apply the waste hierarchy as required by Regulation 12 of the Waste (England and Wales) Regulations 2011.

1 Consignor name:

On behalf of (name, address, postcode, telephone, e-mail, facsimile):

**CES, Walford Heath
Shrewsbury, SY4 3AZ**

Signature

Date **23/11/2021** Time **15:00**

PART E Consignee's certificate (where more than one waste type is collected all of the information given below must be completed for each EWC)

Individual EWC code(s) received	Quantity of each EWC code received (kg)	EWC code accepted/rejected	Waste management operation (R or D code)
170605	400	A	D15

1 I received this waste at the address given in A4 on: Date **23/11/2021** Time **17:30**

2 Vehicle registration no. (or mode of transport if not road): **EJ17 C2F**

3 Where waste is rejected please provide details: **N/A**

Name: **A Humphrey**

On behalf of (name, address, postcode, telephone, e-mail, facsimile):

**CES (UK)
Walford Heath
Shrewsbury
SY4 3AZ**

Signature

Date **23/11/2021** Time **17:30**

I certify that waste permit/exempt waste operation number:

EPR/CB3503CY

authorises the management of the waste described in B at the address given in A4.

Where the consignment forms part of a multiple collection, as identified in Part C, I certify that the total number of consignments forming the collection are:



City
Environmental
Services (UK)

PLAN OF WORK AND RISK ASSESMENT

FOR THE

REMOVAL OF ASBESTOS ROOF SLATES

AT

**Abertonllwyd House Abertonllwyd Street,
Treherbert, Treorchy CF42 5PQ**

Project Details	
Project Ref No:	1060
Project Start Date:	22.11.2021
Project Completion Date	26.11.2021
Licensed Asbestos Contractors Details:	City Environmental Services (UK) Ltd Head Office: Glencoe Yard Walford Heath Shrewsbury SY4 3AZ
Contact:	Aimee Humphreys
Tel:	0800 0484303
Email:	info@ces-asbestos.com

Contract Details:

Working Schedule			
Weekend Working	No		
Night Working	None		
Hours of Work	09.00 – 17.00		
Other Asbestos Licence Holders on site			
Licence Number:	N/A		
Name:	N/A		
Address:	N/A		
Tel:	N/A		
Email:	N/A		
Management of the Job			
Name of Contracts Manager	Name:	Craig Butler	
	Tel:	07398 125878	
Name of Site Operatives	Name:	Matthew Roberts	
	Tel:	07581 538661	
No of employees on site	1 - 3		
When will Supervisor be on site	N/A		
Plan of Work Prepared By	Aimee Humphreys		
Plan of Work Checked By	Craig Butler		
Site Contact Details	Name:	Kris Edwards	
	Tel:	07800 916 652	
Client Contact Details	Name:	Kris Edwards	
	Tel:	07800 916 652	
Site Use	Residential		
Site Occupied	Area of works: NO		
Power & Water Availability	NO		
Nearest A & E	Prince Charles Hospital - Gurnos Road, Merthyr Tydfil, CF47 9DT		
Welfare Facilities	Provided by	Client	Location Within working building

Plan of Work Confirmation

All personnel working on this project MUST sign below to say that they have fully read and understood all of the items included on this method statement and the risk assessments and COSHH assessments that are included within the site file pack and will work to it correctly as instructed.

Print Name	Signature	Date

Project Sign Off

Please sign below to confirm that all of the scope of work has been completed to a satisfactory level:

Signed on behalf of: City Environmental Services (UK) Ltd

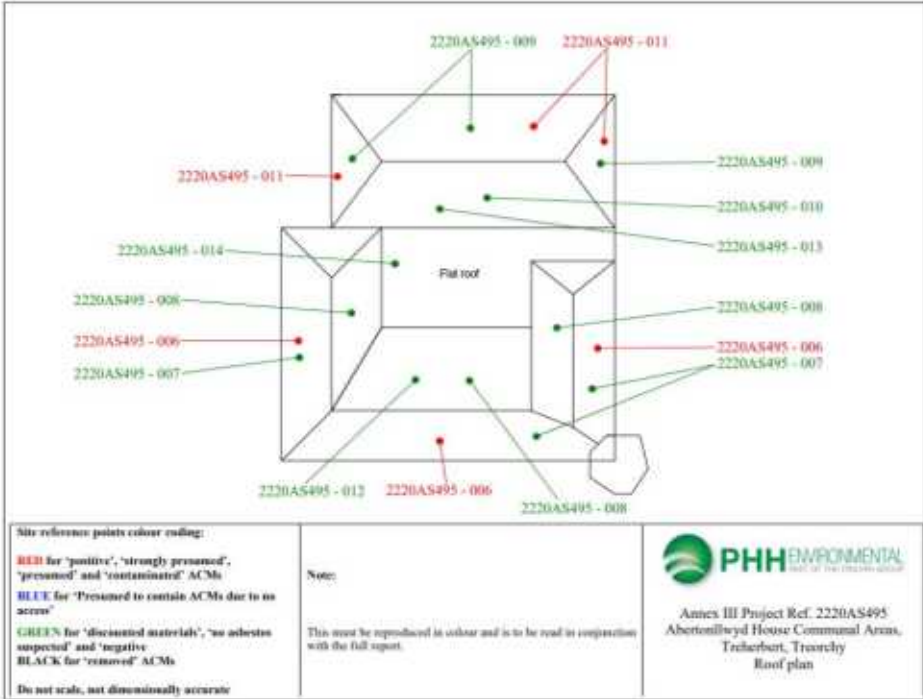
NAME OF SUPERVISOR ON SITE:

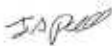

Signature:..... Print Name:.....

Signed on behalf of: (Clients representative)
If Available

Signature:..... Print Name:.....

Scope of work

Type of Survey Surveying Company Date of Survey	Management Survey Report PHH Environmental 7th June 2021
Type of Asbestos Condition Extent & Location	Chrysotile Slates Good Roof 340m2
Scope of Works	To attend site and carry out the removal and disposal of asbestos roof slates as per the plan and Survey All works to be carried out under semi controlled conditions as per the Control of Asbestos Regulations 2012.
Site Photos/Plans	

Certificate Reference: 2220AS495				
Client: RHA Wales Group Ltd, 9 Compton Road, Tonypandy, Rhondda Cynon Taff, CF40 1BE.		Site Address: Aberonilwyd House Communal Areas, Treherbert, Treorchy.		
Sampled by: Christopher Copley		Date Received: 07/06/2021		
Project Reference: 2220AS495		Analysis Date: 07/06/2021		
Results:-				
Number	Lab Reference	Sample Location	Sample Description	Asbestos Type(s)
1	E71026	2220AS495-006	Slate	Chrysotile
2	E71027	2220AS495-007	Spray coating	No Asbestos Detected
3	E71028	2220AS495-008	Sarking felt	No Asbestos Detected
4	E71029	2220AS495-009	Spray coating	No Asbestos Detected
5	E71030	2220AS495-010	Sarking felt	No Asbestos Detected
6	E71031	2220AS495-011	Roof slate	Chrysotile
Authorised Signature: 		Analyst(s): Jackie Preece		Certificate Issue Date: 07/06/2021
Notes:				
				
Access and Fire Risk		In the event of a fire, operatives will alert the emergency services and group in a safe area away from the property (following site specific rules).		
Precautions to be taken		Designate a safe working area/zone to segregate removal works from others and apply warning signs.		
Additional Risks (Risk assessment Below)		Follow Site Rules. Working at height, Operatives are trained at working at height.		
Special Access & Equipment		Fixed Scaffold supplied by client		
COSHH - Hazardous materials used on site		Wet strip solution (see COSHH assessments in site folder).		
Arrangements for Waste (Hazardous Waste regulations apply to the asbestos waste)		Waste Containment	Skip on site	
		On site storage	Skip on site	
		Skip hire company	Watling Waste	
		Waste transfer station	Biffa Hartlebury Whitlence Ln, Hartlebury, Kidderminster DY10 4HB	
		Transfer method	Skip	
		Consignment Note No	T.B.C	

Risk Assessment

Site Specifics Risk Assessment									
Hazard	Who may be affected?	Risk Rating			Existing Controls	Further Action Required	Post Control Risk Rating		
		High	Med	Low			High	Med	Low
Asbestos	CES Employees. Any other persons in close proximity	✓			Adhere to company procedures/HSE guidance. Works carried out by competent trained operatives. Fibre suppressing techniques utilised. Face fitted for selected RPE. Correct RPE/PPE worn (P3 respirator, type 5/6 coveralls, disposable or wipe clean shoes).	Follow asbestos management plan site rules			✓
Working at height	CES Employees. Any other persons in close proximity		✓		CES staff trained for working at height. Fixed scaffold and edge protection supplied by client.	Scaffolding checked and tagged on a weekly basis.			✓
Slips, trips & falls	CES Employees.		✓		Suitable safety footwear to be worn at all times. Refuse and Asbestos Waste must be cleared away at regular intervals. All tools and equipment must be kept in a tidy state to avoid becoming a trip hazard. Adequate lighting in work area. Safe use of access equipment.	Supervisor to give toolbox talk on the daily site hazards			✓
Manual Handling	CES Employees.		✓		Staff trained in manual handling. Materials to be assessed prior to lifting. Wait for colleague to help with heavy items.				✓
Use of hand tools	CES Employees.		✓		Staff trained and competent. Correct PPE to be worn.	Good on site supervision			✓
Eye Injury	CES Employees.		✓		Eye protection to be worn in designated area or when using tools				✓
Falling Objects	CES Employees.			✓	Correct PPE to be worn.				✓
Noise	CES Employees. Any other persons in close proximity		✓		Hearing protectors worn in designated areas or when operating power tools.				✓

Hazard	Who may be affected?	Risk Rating			Existing Controls	Further Action Required	Post Control Risk Rating		
		High	Med	Low			High	Med	Low
Chemicals/ Burns	CES Employees.			✓	Follow manufacturer's instructions and COSHH. Wear correct PPE as stated on COSHH assessment.				✓
Services	CES Employees.	✓			Care to be taken if unknown services are identified. No cut policy in place.	Tester pen used if unknown cables are identified.		✓	
Electrical Safety	CES Employees.		✓		110v CTE electrical equipment used on site. 240v DCU to be adequately earthed (via earth rod or earthed mains supply). RCD used for 240v supply. Equipment PAT certified and properly maintained.				✓
Fire	CES Employees. Any other persons in close proximity		✓		Safe use of electrical equipment by competent persons. No smoking near working area. Should a fire be discovered the emergency evacuator system will be sounded and operatives will gather at muster point (as per site rules).				✓
Covid-19	CES Employees, public and staff	✓			Ensure all equipment is disinfected before entering and before leaving the work area. Operatives to wear protective clothing and RPE. Operatives to wash hands following government guidelines before entering working area and after leaving working area.			✓	
Changes to working environment	Everyone.	✓			Should further hazards that are not identified in his site specific risk assessment or standard procedures risk assessment be identified then the supervisor will conduct a separate risk assessment form and consult the contracts manager or director. Works are not to continue until the hazard has been fully assessed and managed.		N/A		

Severity	Likelihood	1. Remote	2. Unlikely	3. Likely	4. Very Likely
1. Minor		LOW	LOW	LOW	LOW
2. Significant		LOW	LOW	MEDIUM	MEDIUM
3. Serious		LOW	MEDIUM	MEDIUM	HIGH
4. Major		LOW	MEDIUM	HIGH	HIGH

Additional Onsite Risk Assessment

When discovering an additional hazard: stop the work and contact the Contracts Manager for advice, then fill in the table below.

New Hazard	Who might be harmed	What safety measures are we going to introduce to reduce the risk to an acceptable level	Signature	Date

Do you need to work at height using access equipment not yet specified in the plan of work? If so, please contact the Contracts Manager and then fill in section below.

Access equipment	Reason for use	What control measures are we going to introduce to reduce the risk to an acceptable level	Signature	Date
Cherry picker, Scissor				
Fixed scaffold				
Lightweight tower scaffold				
Ladders				
Step ladders				

New access equipment pre-checks:		Have you carried out all the required checks on the equipment before starting work?	Yes No
Have you received training in the use of the equipment selected?	Yes No	Have all working at height risks been adequately controlled?	Yes No
Is everyone aware of the above requirements to enable safe working at height?	Yes No	Has the Contracts Manager been contacted?	Yes No

Site supervisor:	Signature	Date:
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Do not start work until all questions have been answered satisfactory.

Control Measures

Expected Exposure	0.053f/ml (highest exposure level for this type of work on CES's air monitoring database)			
Fibre Suppression Technique	Wet strip solution sprayed at low pressure in hand held sprayers in the event of a breakage.			
Smoke Test & Witnessing	N/A			
How will control measures be maintained and checked on site	The Supervisor will carry out inspections in line with his site paperwork and company standard procedures.			
Transit Route	TBC			
Emergency Muster point	To be agreed on site at time of Induction prior to commencement of works.			
Type of RPE	Pre Clean	NA		
	Forming Enclosure	NA		
	Stripping	Half Face (P3 Filter – PF 20)		
	Clean Down	Half Face (P3 Filter – PF 20)		
	Removing Waste	Half Face (P3 Filter – PF 20)		
Coveralls	Pre Clean	Blue disposable type 5/6		
	Stripping	Blue disposable type 5/6		
	Transit	Blue disposable type 5/6		
Type of PPE	Hard Hat	YES	Site Gloves	YES
	Hi-Vis Vest	YES	Anti Vibration Gloves	NO
	Safety Boots	YES	Hearing protection	NO
	Eye Protection	YES	Other:	NA
	Safety Harness	NO		

Method of Work

Method of Work	Cordon area off and apply warning signs around working area to segregate works from others.			
	Carryout equipment checks.			
	Roof slates to be removed after suppression with hand held tools.			
	All waste double bagged in asbestos bags and placed in skip on site.			
	Clean area down using type H vacuum cleaner			
Summary of Work	Removal	YES	Reinstatement	NO
	Enviro Clean	YES	Drilling	NO
	Encapsulation	NO	Other	NO
	Repair Work	NO		
Enclosures	Create a containment area to restrict access to others.			
Fibre Suppression	Wet strip solution sprayed at low pressure in hand held sprayers in the event of a breakage.			
	Dilution factor	10:1		
	Time allowed	Until visibly wet		
	Indicator	1ltr wetstrip per every 1m2 of asbestos – visual examination		
Removal	Remove roof slates using hand held tools whilst being suppressed with hand held sprayer and in as whole pieces as reasonably practicable. Bag asbestos waste in asbestos bags. Clean area down using type H vacuum on completion of works.			
	Material	Asbestos roof slates		
	Fixing method	Nails		
	Surface	Timber battens		



Health and Safety
Executive

Health and Safety at Work etc Act 1974
Control of Asbestos Regulations 2012

Licence to undertake work with asbestos

Licence Number 092005378

The Health and Safety Executive, in pursuance of the powers conferred on it by the Control of Asbestos Regulations 2012 licences

City Environmental Services (UK) Ltd
Glencoe Yard
Walford Heath
SHREWSBURY
Shropshire
SY4 3AZ

("the licensee")

to undertake work with asbestos subject to the conditions below. The licence is granted from **25 May 2020** and shall remain valid until **24 May 2023** unless revoked in writing by an authorised Person.

CONDITIONS

- This licence or a copy thereof, should be made available on request by the licensee for inspection by any person to whom the licensee submits a tender or quotation for work with asbestos and shall be available for inspection at all work sites.
- The licensee shall give notice in writing of the work to the appropriate HSE or local authority office at least 14 days before the work is commenced, or such other period as the authority will allow. The notice shall specify the type of work to be carried out, the likely duration of the work, the address of the premises at which the work is to be carried out and the date of commencement of the work activity. The enforcing authority must be informed in writing as soon as possible if this information changes. This condition will only apply to licensable work with asbestos as defined in Regulation 2 of the Control of Asbestos Regulations 2012 or when the licensee hires out employees (at operative level) to other licensees.
- Prior to submitting the notice of work required by Condition 2 the following documents shall be prepared by the licence holder:
 - a suitable and sufficient written statement of the plan of work to be used,
 - a suitable and sufficient written specification for the equipment for the protection and decontamination of those engaged in asbestos work and also for the protection of other persons, as appropriate to the work.
 - The licensee shall, on request by HSE and/or the local authority provide copies of the documents referred to in 3(a) and/or allow inspection of those documents as required.
 - Work carried out under the notice of work required by Condition 2 shall be carried out in accordance with the suitable and sufficient plan of work and the equipment, as specified in (a) (i) and (ii).

The plan of work and written specification must be provided on request and be available at the time of notification.

Signature

A person authorised by the Health and Safety Executive to act in that capacity

Name: **Helen Diamond**
H M Inspector of Health and Safety
Asbestos Licensing Unit

Date: **28 April 2020**

FOO ASD3A



CONFIRMATION OF INSURANCE

CONTRACTOR	City Environmental Services (UK) Ltd		
BUSINESS DESCRIPTION	Licensed Asbestos Removal, Bonded Asbestos Removal, Surveying, Small Demolition & Soft Strip, Small General Building Works & Asbestos Disposal.		
CONTRACTORS' LIABILITY			
(A) AS REQUIRED UNDER THE EMPLOYERS' LIABILITY (COMPULSORY INSURANCE) ACT 1969			
INSURER / POL. NO. / RNL DATE	Asta Managing Agency Ltd, Lloyd's Syndicate 2525	8190350211089	22 nd June 2022
(1) EMPLOYERS' LIABILITY INCLUDING HEALTH & SAFETY AT WORK ETC. ACT 1974 - LEGAL COSTS			
INDEMNITY	: ANY ONE ACCIDENT	GBP 10,000,000	
(2) PUBLIC LIABILITY			
INDEMNITY	: ANY ONE ACCIDENT	GBP 5,000,000	
EXCESS	: PROPERTY DAMAGE/BODILY INJURY	GBP 2,500 *	
* Each and Every Claim including Costs and Expenses			
(3) PRODUCTS LIABILITY			
INDEMNITY	: ANY ONE ACCIDENT & IN ALL	GBP 5,000,000	
EXCESS	: PROPERTY DAMAGE/BODILY INJURY	GBP 2,500 *	
* Each and Every Claim including Costs and Expenses			
(B) PROFESSIONAL INDEMNITY			
INSURER / POL. NO. / RNL DATE	Argenta Syndicate Management Ltd	8190334121A2071	22 nd June 2022
INDEMNITY	: ANY ONE CLAIM & IN ALL	GBP 2,000,000	
EXCESS	: EACH AND EVERY CLAIM	GBP 2,500	
NOTES TO PRINCIPAL		NOTE TO CONTRACTOR	
<ol style="list-style-type: none"> All Policies in force up to stated Renewal Dates. General Principals' Clause &/or equivalent included Subject to Policy Terms, Conditions & Exceptions. The above is correct at the date of signing. Alterations/Cancellation may occur during the period. Current position will be confirmed on request. 		<p>This document is sufficient evidence to your Principal of the existence of the above Insurance Arrangements. Do not part with your original Policies. Please retain this original Form and Send photocopies to any Principal</p>	
<p>Specialist Risk, ONE AMERICA SQUARE, 17 CROSSWALL, LONDON, EC3N 2LR TELEPHONE: 020 7977-4800</p>		<p>SIGNED: DATED: 24 June 2021</p>	



SR A SPECIALIST RISK
GROUP COMPANY

One America Square
17 Crosswall
London EC3N 2LR

Revisions to Plan of Work

Rev. No.	Revision	Date	Initials

Authorisation for Amendments:

Supervisor: Minor amendments such as location of airlocks and DCU's etc...
 Contracts Manager: Major changes to Method of Work & Scope etc...

Note very significant changes (e.g. Pipe Insulation identified where only AIB has been notified) may require re-notification

OFFICE TO BE NOTIFIED IMMEDIATELY OF ALL / ANY CHANGES TO THE POW



Tel: 01495 792 278
www.pp-builders.co.uk

Unit 12a, Gilchrist Thomas Industrial Estate,
Blaenavon, South Wales, NP4 9RL

FAO Neil Taylor
Head of Development & Regeneration
Rhondda Housing Association
9 Compton Rd
Tonypandy
CF40 1BE

25 July 2022

Re: Removal of Asbestos Containing Slates at Abertonllwyd House

Please accept this letter as confirmation that all asbestos containing roofing materials have been removed from Abertonllwyd House. The works were carried out in accordance with the Plan of Works enclosed, I also enclose the Waste Consignment Note for reference.

If you require anything further in support of this matter, please let me know.

Yours sincerely

A handwritten signature in black ink, appearing to be 'Steve Flay', written over a horizontal line.

Steve Flay
Managing Director